

Customer Service Request Form

Please fill out ALL contact information in full	
Tower: West (A) East (B) Suite	No.: Strata Lot:
Name:	Date:
Home or Cell Number:	Business Number:
Email Address:	
Suite is: Owner Occupied Tenant Occupied Not Occupied Permission to enter Contact Phone Number:	
Tenant Name and Contact Phone Number:	

Service Requests:

Please provide a <u>clearly written and precise description</u> of your request. The Customer Care Centre will forward all repair requests to our Construction Department who will contact you to schedule an appointment.

Please note that we can only accept service requests from the <u>Owner of the suite</u>. Tenants - please submit all Customer Service enquiries through your Landlord

CUSTOMER CARE CENTRE

To process, please Email, Fax, or Mail to:

Email: Amy.Wong.W1@concordpacific.com Fax: (604) 899-9183 Mail To: ATTN: CONCORD W1 LIMITED PARTNERSHIP 9th Floor – 1095 West Pender, Vancouver, B.C. V6E 2M6