

CONCORD GARDENS

PARK ESTATES II

**Customer Service Request Form** 

| *Please fill out ALL contact information in full*      |          |
|--|----------|
| Suite No.: Str   | ata Lot: |
| Name:<br>Owner   | _ Date:  |
| Home or Cell Number: Business Number:                  |          |
| Email Address:   |          |
| Suite is:  Owner Occupied  Tenant Contact Phone Number |          |
| Permission to enter Contact Phone Number:              |          |
| Tenant Name and Contact Phone Number:                  |          |

Service Requests:

Please provide a <u>clearly written and precise description</u> of your request. The Customer Care Centre will forward all repair requests to our Construction Department who will contact you to schedule an appointment.

\*Please note that we can only accept service requests from the <u>Owner of the suite</u>. Tenants - please submit all Customer Service enquiries through your Landlord\*

## **CUSTOMER CARE CENTRE**

To process, please Email, Fax, or Mail to:

Email: CustomerCare.CG4@concordpacific.com

Fax: (604) 899-9183 Mail To: ATTN: CONCORD GARDENS LIMITED PARTNERSHIP 9th Floor – 1095 West Pender, Vancouver, B.C. V6E 2M6